



## City Ranch Real Estate Services, LLC • Non-Exclusive Listing Agreement

2323 North Halsted, Chicago, IL 60614 • P 312.636.2009 • www.CityRanchRealEstate.com

City Ranch Real Estate Services Contact \_\_\_\_\_

**Please fill out to the best of your ability**

Owner/Management Co. \_\_\_\_\_

Rental Property Address \_\_\_\_\_

Owner Address \_\_\_\_\_

Fax \_\_\_\_\_

City and Zip \_\_\_\_\_

Contact Name \_\_\_\_\_

Work Phone \_\_\_\_\_

Contact Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Neighborhood \_\_\_\_\_

Home Phone \_\_\_\_\_

How to Show\* \_\_\_\_\_

Email Address \_\_\_\_\_

Rental Building Type \_\_\_\_\_

*\*If keys are lent to City Ranch Real Estate Services, LLC they will be held by a licensed or sponsored agent.*

**Circle one**

<b>I - All Available Units</b>	please send listings / rent ranges / # of bedroom options / dates available / etc.
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II - Specific Units	Rent \$	Deposit \$	Date Available	Bedrooms	Bathrooms	Sq Ft	Keys
Unit #							Y / N
Unit #							Y / N
Unit #							Y / N
Unit #							Y / N

Property Type	Condition	Heat	AC	Parking	Parking Price	Floors	Kitchen	Laundry	Fireplace	Pets
Condo	New Const.	Central	None	Y / N	\$	Carpet	Granite	In Unit	Y / N	Cats
Rental	Modern	Pay Blower	Central	Type(s):		HWF	New	In Building	Type:	Small Dogs
Mgmt	Gut Rehab	Radiator	Window Unit	Covered		Parq.	European	Hook ups	Wood Burning	Large Dogs
Private	Part Rehab	Electric	Electric	Uncovered		Tile	Standard	None	Gas	
	Vintage	Included?	Included?	Included?		Linoleum		Included?		Deposit?
		Y / N	Y / N	Y / N		HWF/Carpet	Dishwasher	Y / N		

**Circle all that apply**

<b>Building Amenities</b>	Indoor Pool / Walk to "L" / Doorman / Cable / Internet / Roof Deck / Yard / Porch / Workout Facility
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Additional Comments, Views, Move-in fees, etc. \_\_\_\_\_

Application fee \_\_\_\_\_

**No fee will be assessed if you rent your apartment(s) on your own.** This agreement states that a fee of one month's rent will only be collected if City Ranch Real Estate Services, LLC procures an accepted tenant in the rental of this property.

As the owner, owner's agent, or property manager I accept responsibility for the accuracy of the information and agree to the terms of this contract. Please sign and date below. Mail to the address above. Please call us with any questions at 312.636.2009.

Print Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_